

Reg. No. MAH/706/85 (N)

Bachelor In Pharmacy**Masters In Pharmacy**

University Code : 519

DTE Institute Code : 4269



Shri Sadashivrao Patil Shikshan Sanstha, Kamptee's

ANURAG COLLEGE OF PHARMACY

| Approved by Pharmacy Council of India, New Delhi | All India Council for Technical Education, New Delhi

| Directorate of Technical Education, Maharashtra State, Mumbai

| Affiliated to R.T.M, Nagpur University, Nagpur & Recognized by M. S. Govt., Mumbai

Dr. S. P. Wate
PrincipalShri. S. Y. Bhojar
SecretarySmt. K. Y. Bhojar
President

Annexure-V Official Library Committee

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PrincipalShri. S. Y. Bhojar
SecretarySmt. K. Y. Bhojar
President

Ref. No. : A.C.P./2023/1508

Date : 11/07/2023

Library-Committee

FUNCTIONS:

- ❖ To provide open books access system.
- ❖ To prepare a budget for books needed by each Departments and forward it to finance committee.
- ❖ To procure text books in adequate number well in advance before the start of semester in consultation with Academic Committee.
- ❖ To give correct accession no. to the books procured and enters in record books.
- ❖ To add more titles every year in consultation with respective departments and keeping in view the diversity and as per norms of controlling agencies.
- ❖ To enrich the library by procuring leading national / international journals.
- ❖ To maintain the records of issues and return of books accurately.
- ❖ To get the books bound as when their covers are torn or worn out.
- ❖ To prepare bound volumes of journals every year.
- ❖ To display new arrivals of books and journals for information to staff and students with critical and attractive review.
- ❖ To keep record of students and staff visiting the library and books referred by them.
- ❖ To display the renewal dates of all journals and get them renewed in time, to constantly monitor the pending issues and the necessary follow-up.
- ❖ To provide photocopy facilities in library at subsidized rate.
- ❖ To procure quality audio and video library literatures.
- ❖ To provide and maintain the facility of the reading room within the Library.
- ❖ To have a tie up with IIT libraries, National Libraries and reputed libraries in India.
- ❖ To provide and maintain Internet facility in Library.
- ❖ To maintain library books records as per the internationally accepted system and update the same from time to time.
- ❖ To provide book-bank facility to students.
- ❖ To display the number of textbooks, titles and journals available in the library at the entrance of the library.
- ❖ Analysis of different problems and coordination with principal for their solutions.
- ❖ To maintain computer and internet facility of the library.
- ❖ Identify & implement good practices in Library.
- ❖ To maintain departmental Library in coordination with Head of Departments.

MEETINGS:

- ❖ The committee shall meet at least twice in one academic year.

CONSTITUTION:

- ❖ The details of members are as follows

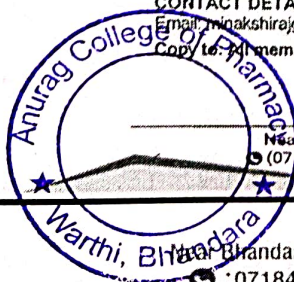
Sr. No.	Name of The Member	Designation	Post
1	Dr. S.P. Wate	Principal	Chairman
2	Mr. S.W. Lohe	Asst. Prof.	Member
3	Ms. A.R. Waghaye	Librarian	Member
4	Ms. K.A. Bante	Library Attendant	Member
5	Mr. K. R. Dahake	Library Attendant	Member
6	Mr. Y.K. Parmare	Accountant	Member
7	Ms. R.A. Humne	Lecturer	Member
8	Ms. M.N. Rajgire	Assistant Professor	Library Co-ordinator

CONTACT DETAILS: Ms. Minakshi. Rajgire,
Email: minakshirajgire14@gmail.com, Mobile: 91090829145
Copy to: All members

Principal
Anurag College of Pharmacy
Warthi, Bhandara

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